

Camden Public Library

Trustee Roles & Responsibilities

Mission Statement: The Camden Public Library is an anchor for the community. We bring people together to Read, Connect and Discover.

Advocate	<ul style="list-style-type: none"> • Be well enough informed about services offered at the library in order to promote them within the community • Publicly support majority decisions reached by the Board
Volunteer	<ul style="list-style-type: none"> • Support development related events with your attendance or as a volunteer • Support at least 1 library event annually, such as a program, book sale, or clean-up day
Serve	<ul style="list-style-type: none"> • Serve on one or more library committees
Oversee	<ul style="list-style-type: none"> • Help create and guide the library's mission and strategy • Oversee budgetary use of public and private funds • Adopt policies and rules regarding library governance • Participate in hiring a Library Director when necessary
Attend	<ul style="list-style-type: none"> • Attend at least 2/3 of the board's 9 monthly meetings • Prepare for meetings by reading materials in advance
Contribute	<ul style="list-style-type: none"> • Commit to a financial contribution to help achieve the goal of 100% board participation in annual giving • The ideal would be to contribute at or above the Millay level. If that is not a realistic individual goal, please make your contribution amount a top priority of your annual giving
Fundraise	<ul style="list-style-type: none"> • Provide individual and business donor prospect names • Contact potential donors by signing letters, making phone calls, attending donor events, meeting donors in person... • Take responsibility for helping to raise the Board's annual commitment which is set at the January meeting. (This amount represents new income to the library and is separate from ongoing annual gifts a board member might make.)
Evaluate	<ul style="list-style-type: none"> • Evaluate how well the library is meeting the community's needs on a periodic basis • Evaluate the performance of the Library Director on a periodic basis • Participate in a board self-evaluation on a periodic basis
Comply	<ul style="list-style-type: none"> • Conduct the business of the library in an open and ethical manner in compliance with all applicable laws and regulations acting in good faith • Adhere to conflict of interest and confidentiality policies