

## **Camden Public Library Board of Trustees**

Minutes of the September 18, 2025, meeting conducted in person and on Zoom.

### **Attendance**

A quorum was in attendance.

Present in person: Silvio Calabi, Jennifer Gromada, Jeremy Pratt, Liz Senders, Heather Shanklin, Natalie Travia, Larry Ward, Kendra Watkins, Christina Young

Present on Zoom: Erin Donovan

Absent: Will Dailey, Patty Eddy, Jake Gerritsen, Kristen Smith

Non-board members present in person: Kristy Kilfoyle, Alison McKellar

Non-board members present on Zoom: Dave Jackson

The meeting was called to order at 4:02 pm EST by Natalie Travia.

1. There was no public comment.
2. Natalie Travia announced Marisa Baskin's resignation from the Board of Trustees.
3. Natalie Travia welcomed Silvio Calabi as a new member of the Board of Trustees.
4. The minutes of the August 21, 2025, meeting were approved.
5. Kristy Kilfoyle presented the Director's report, adding the following:
  - a. CPL will rollout its rebranding on October 2<sup>nd</sup>. A press release and special events in the library are planned. Branded swag will be available, including a book tote offered in conjunction with the book sale.
  - b. Two new biodegradable library cards have been created with artwork from with Chris Van Dusen and Colin Page.
6. Liz Senders reviewed the Treasurer's report, adding the following:
  - a. Liz thanked Trustees for help with Art in the Stacks
  - b. CPL received two significant, unrestricted gifts this week for \$25,000 each.
  - c. The August statement contains an error for Winterfest which will be corrected.
  - d. CPL is tackling some once-in-a-decade projects this year, such as the new fire system and door locks, which has inflated some budget lines.
7. Amy Rollins was elected to serve on the Centennial Fund board.
8. Natalie Travia reported on the Harbor Park Special Committee
  - a. Kristy and Natalie met with the Reeds, owners of the American Boathouse, and their landscape architect. The Reeds are cooperative with CPL's plans for the shoreline as long as it aesthetically blends with the Boathouse landscaping.

- b. Allison McKellar noted that National Fish and Wildlife Foundation (NFWF) is coming for a second site visit on September 24. Members of the Harbor Park Special Committee will participate. NFWF has received an unprecedented level of communication from Save the Dam Falls, leading to extra reviews.
9. Larry Ward reported on the Book Sale Committee.
  - a. A shed book sale will be held October 3-5, 2025, in conjunction with Fall Harbor Arts. All Trustees are asked to sign up for shifts to help during the sale.
10. Kristy Kilfoyle reported on the Development Committee.
  - a. The Annual Appeal theme will be "Engaging Minds, Enriching Lives."
  - b. A new tiered giving structure will reboot the "Stock the Stacks" campaign and become a funnel to the Millay Society.
  - c. The brick campaign has reopened.
  - d. CPL is planning to solicit \$2,500 sponsorships for author events from local businesses and organizations.
  - e. Two upcoming Millay events are scheduled:
    - October 18, Dorrie McCullough Lawson, editor of *History Matters*, David McCullough's posthumously published essays.
    - October 25, Amity Gaige, author of *Heartwood*.
  - f. Jeremy Pratt suggested a "fund the Library for one hour" campaign.
11. Old Business
  - a. The Board retreat will be Monday, October 20, 2025, from 4-8pm. Location tbd.
  - b. Kristy Kilfoyle presented a Collection Development Policy, developed by Kristy and Nora Curry with input from Amy Hand and feedback from the Collection Development Committee. The language in step 4 was revised to state: "The complaint will be referred to the Challenge Review Committee, who will review the Request for Reconsideration and the material under consideration. The Committee will then make a recommendation to the Board of Trustees." The Collection Development Policy was approved as revised.
12. New Business
  - a. Kristy Kilfoyle presented a change to the Personnel Policy to add an additional paid holiday for the day after Thanksgiving. The change was approved.
  - b. Kristy Kilfoyle presented a new Programming Policy, developed with assistance from Julia Sagaser and Amy Hand. The Programming Policy was approved.
  - c. Kristy Kilfoyle presented a new Patron Code of Conduct Policy. After a discussion, the second bullet was revised to read "Use of Facilities: Library restrooms are for standard needs only. The facility should be left as found." In addition, a sixth bullet was added: "Patrons must comply with all posted notices." The Patron Code of Conduct was approved as revised.
13. The next CPL Board of Trustees meeting is October 16, 2025, at 4:00pm.

14. A motion to adjourn the meeting was made at 5:27pm. The motion was approved.

Respectfully submitted,  
Jennifer Gromada