

Camden Public Library Board of Trustees

Minutes of June 20, 2024, meeting conducted in person and via Zoom.

Attendance

A quorum was in attendance.

Present in person: Lynne O'Leary Annis, Marisa Baskin, John Fitzgerald, Jennifer Gromada, Dave Jackson, Kristy Kilfoyle, Betsy Perry, Elizabeth Senders, Kristen Smith, Susan Todd

Present on Zoom: Erin Donovan, Alison McKellar, Jeremy Pratt, Natalie Travia, Kendra Watkins

Absent: Patty Eddy, Ken Gardiner, Jake Gerritsen, Heather Shanklin, Larry Ward,

1. The meeting was called to order at 4:02 pm EST by John Fitzgerald.
2. John welcomed the Library's new Executive Director Kristy Kilfoyle.
3. Kristy thanked Marti Wolfe and Susan Todd, who are completing their terms as Trustees, for their service on the Library Board. Natalie read a statement from Marti Wolfe.
4. There was no public comment.
5. The minutes of the May 16, 2024, meeting were amended to correct the spelling of Jeremy Pratt's name in the Special Harbor Park Committee report and change the phrase "cartoon" to "basic drawings" in the MRCAC report. The minutes were approved as amended.
6. Liz Senders gave the Treasurer's report. The Finance Committee met last week in person with Kristy Kilfoyle, Marti Wolfe, Susan D'Amore (our accountant), and endowment fund investment managers from Allen Agency. Overall, it was a good year for donations, but also a challenging one due to unexpected expenses. As the fiscal year end approaches, we are within \$5,400 of our final goal. Upcoming roofing work will necessitate a withdrawal from the building reserve fund – almost half – so we will need to plan to restore this. Ongoing upstairs project for workspace and the bathroom will span two fiscal years. Routine sprinkler maintenance is scheduled for September. The Financial Report was accepted.
7. Kristy Kilfoyle gave the Director's report.
 - a. It's been a very busy first few weeks. Kristy's current focus is on getting to know community members and build and foster relationships with libraries in our area.
 - b. The biggest challenge has been the ILL situation (shut down by Maine) which occurred on Kristy's second day.
 - c. Kristy is working with the Library staff to identify areas for revitalization and change.
 - d. In doing some cleaning, a plaque from Centennial medallion for Outstanding Landscape Architecture presented by the American Society for Landscape Architects in 1999 was uncovered. It will be mounted on the brick pillar opposite the one with the National Register of Historic Places plaque.
8. Kristen Smith gave a Development Committee update. There is \$5,400 left to meet end of the year stretch goal. The Trustees still have \$7,500 toward their goal. Working on new

ideas for fundraisers. CPL is Hannaford's Blooming for Good recipient this month. Millay fundraising is down from 2021-2022; the number of Millay members are the same, but the giving amounts are less.

9. Dave Jackson presented the Harbor Park and Amphitheater report. In addition to his written report, Dave noted that CPL is waiting to hear from FEAM about site visits. FEMA has requested more information about soil erosion. There are some exciting programs coming up: Music by the Sea is on July 4th, this Camden Rotary Club fundraiser will see three concerts in the Amphitheater, followed by fireworks; on Sunday, June 30, the Army Band will give a 2-hour concert. Susan Todd suggested that Dave and Amy Rollins' walking tour of Harbor Park and the Amphitheater be recorded; Allison McKellar volunteered to film.
10. Kristy Kilfoyle gave the Facilities report. The staff refrigerator had to be replaced. There was a meeting with FEMA to go over what was damaged in during winter storms; FEMA will potentially cover up to 75% of those damages. After the recent storm two weeks ago, there was water in multiple places including, for the first time, the Walsh History Center. There was a discussion about the potential source of the water.
11. In New Business:
 - a. Liz Senders gave an update on Camden on Canvas. Liz gave accolades to Library staff, particularly Jenni Parmalee. Ticket sales are live on the website. Millay invitations have been mailed. A second handwritten batch of invitations is going out shortly. This year, CoC would like to get more active bidders at the event, as last year there was some disappointment in the bidding. All Trustees will get two complimentary invitations to give to someone – please check with Liz before distributing to make sure they aren't already getting free tickets. Liz will also be giving free tickets to local realtors; please forward potential realtors to Liz. CoC is partnering with Camden Garden Club and will have four artists painting in gardens at the Annual Garden Tour on July 18th, the Thursday before CoC starts. Please sign up for a time slot to work at the information tent on CoC weekend. Susan Todd suggested sending information to local radio stations. Proxy bidding will be available. Please help distribute rack cards.
 - b. Kristen Smith announced that a shared workspace for the Board of Trustees has been created on Microsoft 360. This will be a place to store and access Board-related documents.
 - c. Susan Todd suggested the Library publish an op-ed on Harbor Park, to promote the Statement published on the Library's website and correct public misinformation. Kristen Smith said that Viewshed has requested that the Library provide designs of the seawall that would meet our requirements. Jeremy Pratt reported that per Bina Skordas there won't be renderings from Viewshed until sometime in July.
12. A motion to adjourn the meeting was made at 5:04pm EST. The motion was approved.
13. The next Camden Public Library Board meeting is August 15, 2024, at 4:00pm.

Respectfully submitted,
Jennifer Gromada