

Camden Public Library Board of Trustees

Minutes of the April 17, 2025, meeting conducted in person and on Zoom.

Attendance

A quorum was in attendance.

Present in person: Marisa Baskin, Patty Eddy, Ken Gardiner, Jake Gerritsen, Jana Mohr Lone, Heather Shanklin, Natalie Travia, Kristen Smith, Elizabeth Senders, Larry Ward, Kendra Watkins, Christina Young

Present on Zoom: Jennifer Gromada

Absent: Erin Donovan, Jeremy Pratt

Non-board members present in person: Lynne O'Leary Annis, Dave Jackson, Kristy Kilfoyle, Russell O'Bryan

Non-board members present on Zoom: Alison McKellar

The meeting was called to order at 4:00 pm EST by Kristen Smith.

1. There was no public comment.
2. Kristy Kilfoyle reviewed the proposed Internet Safety Policy. A motion was made to approve the policy; it passed unanimously.
3. The minutes of the February 13, 2025, meeting were approved.
4. Kristy Kilfoyle presented the Director's report, adding the following:
 - a. Kristy Kilfoyle reviewed the Seacoast Security proposal. The first portion of the proposal is for cameras. Instead, the Finance Committee recommended a lower-cost solution of adding three cameras at exterior doors which are currently not covered. The second part of proposal is for installation sensor locks at exterior doors. The third component of the proposal is for replacement of the original fire alarm system from 1988; this will notify the fire department of the specific location of the fire. The quote will need to be updated since the imposition of tariffs. Kristy will move forward with the first two components and seek additional quotes for the fire alarm system.
 - b. Kristy Kilfoyle presented an update on the Leon Kroll painting. Kristy reached out to a dealer who suggested a selling price of \$300,000 and indicated he had twelve interested buyers; he would take a 20% commission. A motion was made to sell the painting in the future, but to first explore options for how to conduct the sale and publicize and publicly display the painting. The motion passed 9-1-2.
 - c. In response to Federal cuts to public programs, CPL received some generous donations in April.
5. Liz Senders presented in the Treasurer's report, adding the following:
 - a. CPL has received \$27,500 for Harbor Park 10-year bench sponsorships so far this year. There are two still available with ten being held back by the Development Committee. The committee is investigating possibility of offering benches in perpetuity.
 - b. On Friday night, the Federal government cancelled 1,000 grants for the Institute of Museum and Library Services. CPL is waiting to hear on a local estate grant of \$100,000.
 - c. The Finance Committee identified a list of large projects, including repointing the building, roof repair, repainting the third floor, recarpeting, Seacoast Security, window

replacement, full building interior repainting, and leak repairs. Security, carpeting, and interior building painting were moved to the bottom of the list.

6. Russell O'Bryan reviewed the Facilities report, with the following additions:
 - a. A contractor is preparing a proposal to address the leak in the Executive Director's office.
 - b. Window washing is scheduled for mid to late May
 - c. There was an unexpected value replacement that was estimated at \$3,000.
7. Dave Jackson reviewed the Parks report, with the following additions:
 - a. The brown tail moth population has collapsed, relieving control and prevention efforts.
 - b. The volunteer clean-up workday will be May 3.
 - c. Jennifer Gromada asked about leaks in the dam and seawall and the missing plantings along the seawall. Dave Jackson noted that CPL removed plantings in that location because they were causing further damage to the seawall. It was agreed to hold off on any action on repairs to Harbor Park pending the results of the June vote.
8. Jana Mohr Lone provided an update on the Development Committee.
 - a. The committee is writing a formal charter. They are reevaluating Board fundraising goals, and will create an annual statement of Board responsibility and fundraising. Full Board participation is expected in fundraising activities. Two Millay events will be held this summer, one each in June and July; each Trustee should bring a non-member.
9. Larry Ward provided an update on the Book Sale Committee.
 - a. The March 22 shed sale made \$461. A tent sale is planned for July 11-13, to coincide with Harbor Arts. Another shed sale may be scheduled in May or June.
10. Liz Senders provided an update on Art in the Stacks.
 - a. Art in the Stacks will be held July 20 through August 3, 2025. Thirty artists are confirmed, representing a variety of art forms. All bidding will be conducted online. Artworks will be displayed in the Library during the event. A reception will be held from 4pm-6pm on August 3, 2025. There are four business sponsors.
11. Jennifer Gromada provided an update on the Centennial Committee.
 - a. In February, the Centennial Fund Trustees met to discuss Camden's paid parking plan, which includes parking spaces in the Meadow Parking Lot as it was believed the Fund owned the lot. After further research it was discovered that the Fund only owns the access (driveway) to the lot. The Fund Trustees voted to defer any decision regarding the agreement between the Library and Town to the CPL Board of Trustees. It was unclear whether the Town or Library had control of the Meadow Lot, so further investigation will be done.
12. The Harbor Park Special Committee reported that Warrant Article 7 was approved by the Select Board on April 15.
13. New Business
 - a. Kristy Kilfoyle introduced the new CPL logo.

14. Kristen Smith reported for the Harbor Park Special Committee.
 - a. The Committee met yesterday to discuss Warrant Article 7. For security reasons, it was suggested that this topic be addressed in Executive Session.
15. A motion was made to go into Executive Session at 5:31pm.
16. The Executive Session ended at 6:10pm.
17. The next Camden Public Library Board of Trustees meeting is May 15, 2025, at 4:00pm.
18. A motion to adjourn the meeting was made at 6:10pm. The motion was approved.

Respectfully submitted,
Jennifer Gromada